Arlington
CEMETERY

Fax completed form to:
201-243-3068
Email form to:
info@arlingtoncemeterynj.com

Photo ID Required

Email or Text Photo ID
to 551-502-9852

Interment Authorization Form

Date: _____

You are hereby authorized and instructed, subject to your Rules and Regulations, to inter the remains of:

Deceased: _____

Relationship to Owner: _____

Section: _____

Lot: _____

Row: _____

Grave: _____

Funeral Director: _____

Address: _____

_____

Date of Interment: _____

The undersigned certify that the following signature(s) represent all of the ownership of the above mentioned lot and have the right to make this authorization. It is agree that Arlington Cemetery Assn will in no way be held liable on account of said authorization and interment.

SIGNATURES

Lot Owner (Print Name): _____

Lot Owner (Signature): _____

Address: _____

_____

Funeral Director (Print Name): _____

Funeral Director (Signature): _____

This form must be fully completed and sent to the cemetery no later than 48 hours in advance of the scheduled grave opening.

Arlington Cemetery Association • 748 Schuyler Avenue, Kearny, NJ 07032 • Phone: 201-991-1611
ArlingtonCemeteryNJ@gmail.com

Effective January 1, 2020

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Immediate Need Contract

By signing this form, I, (Print Name)_____ , acknowledge that I have received and fully understand the information, rules, and regulations listed below. I agree to comply with all information included in this acknowledgement form.

☐ **I have selected this option. Initials of Lot Owner: _____**

Slant Section - $1,874.00

Pricing includes the grave ($524.00) and the opening fee ($1,350.00)

Grave Depth: 2 Interments total

Monument Requirement: 24" x 12" x 18" Slant Granite

You do not have a choice on the location of the grave, it is at the cemetery's discretion.

☐ **I have selected this option. Initials of Lot Owner: _____**

Flush Section - $1,674.00

Pricing includes the grave ($524.00) and the opening fee ($1,150.00)

Grave Depth: 1 Interment or 1 Interment + 1 Cremation Interment

Monument Requirement: 24" x 12" x 4" Flush Granite

This section has limited availability, please call ahead to verify availability before contracting with the family to purchase this section.

You do not have a choice on the location of the grave, it is at the cemetery's discretion.

Our immediate need graves are highly discounted areas in the cemetery that are to be used on an at-need basis. The following conditions apply, and by utilizing these sections you agree that you understand and accept following: The prices listed are for an individual grave and the first opening fee. Grave price does not include future openings or foundation fees. Immediate Need graves + openings cannot be purchased in advance, the payments go directly to the funeral home, and the funeral home needs to schedule the interment. We require a 1-hour window between each interment in these areas, scheduling early is imperative. We only perform Immediate Need graves Monday - Friday from 8:30 AM to 1:30 PM. The cemetery reserves the right to choose the final grave location, no exceptions. The grave location is at the cemetery's discretion, the only guarantee the cemetery will be able to give you is the pricing on the grave and opening fees and the style monument permitted. We will not be able to give you details on the exact location of the grave until after the interment has taken place. After your services are finished, the visitors must completely leave the cemetery so our workers can fill in the grave site and prep the area for the next interment. The cemetery does not permit anyone to fill, or throw shovels of dirt, into the grave. The cemetery does not permit the visitors to remain at the grave site while the grave is being filled, you will have to leave the cemetery after the service. The cemetery does not permit visitors to carry caskets, no exceptions.. There are specific requirements for the monument style in the immediate need section, no exceptions. You can only have a monument that fits the style permitted for that grave location. Temporary markers are not provided by the cemetery, nor are we responsible for lost, stolen, or damage temporary markers or decorations.

Signature of Lot Owner: _____ **Date:** _____

Signature of Director: _____ **Date:** _____

As required by law: 15% of the purchase price goes into the Maintenance & Preservation Fund, and $4 per interment is contributed to the New Jersey Cemetery Board.

For more information visit: ArlingtonCemeteryNJ.com

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Effective December 2, 2019

Interment Order Acknowledgement

Funeral Home: _____

Licensed Director: _____

Interment Date: _____

Deceased Name: _____

Lot Owner: _____ Relation: _____

Address: _____ Apartment: _____

City/State/Zip: _____

Phone: _____

Email Address: _____

Grave Information

Circle One: Standard, Re-Open, Immediate Need

Grave Location: _____

Grave Depth: _____

Monument Requirement: _____

Specify Type: **Casket** _____ **Vault** _____

Fees

Circle One: Medicaid or Full Pay

Grave: $ _____

Opening: $ _____

Overtime: $ _____

Miscellaneous: $ _____

Total Charges: $ _____

If the funeral director fails to complete any of the above information it is the family's responsibility to check with the cemetery for accuracy and additional information before signing this form.

By signing this agreement, I am acknowledging that the above information has been clearly explained to me and I understand the information provided. I, _____ (Print name), also agree and understand that; the charges above do not include a foundation fee which is a requirement of the cemetery when purchasing a monuments to be placed on a grave site; the cemetery DOES NOT provide me with any type headstone/monument/marker or temporary marker; each section of the cemetery has requirements for monument size/style and I must adhere to the guidelines. I must abide by any and all rules and regulations imposed by the cemetery which include but are not limited to: safety concerns, decor, and vacating the premises - including immediately after the funeral service as I understand we are not allowed to be present while the grave is being filled in. I also understand that only cemetery personnell are permitted to carry caskets. Pricing can and will fluctuate; any fees listed above do not include fees for future orders (i.e. foundations, grave openings, etc.). The cemetery may need to close roads/sections for funerals, maintenance, safety hazards, or inclement weather and access may be limited without notification. I understand the cemetery is not responsible for lost, missing, damaged, or stolen decorations, temporary markers, or structures on the grave site. We do not accept monument orders/deliveries from online monument dealers.

_____
Signature - Licensed Funeral Director

Date: _____

_____
Signature -Family/Person in Charge of Arrangements

Date: _____

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03/29/2020

Effective Immediately

As you are aware we are under strict guidelines due to the March 21, 2020 Executive Order 107 Executive Order 107 New Jersey Governor Phil Murphy that states all New Jersey residents are to stay at home until further notice - **the cemetery is closed to visitations effective immediately.**

At-Need - Interment Only - services are available at all of our locations. In order to curtail community-spread and provide for adequate social distancing, all residents have been ordered to remain in their residences and not gather publicly.

One funeral director, one witness and a clergy member will be allowed to bring the deceased to our cemeteries. Essential staff of Arlington Cemetery will accept the deceased and perform the interments. **For everyone's protection, additional family of the deceased will not be allowed to enter our cemeteries at this time.**

Anyone else that follows the procession will be denied access. If there are any issues the cemetery will have to cont
act the local police station to escort the additional people away from the premises.

If you cannot comply, we ask that you cancel or postpone your service until we are cleared from this pandemic.

Please SIGN AND RETURN (via fax or email) this form to receive access to the cemetery, if we do not have this form signed and submitted before your scheduled arrival day we will not be permitted to grant access to the cemetery for interment.

Funeral Home: _____

Funeral Director: _____

Signature: _____

Date: _____

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04/14/2020

To All Funeral Directors:

As a reminder during the COVID-19 Coronavirus outbreak and quarantine the cemetery has specific safety standards in place to follow the rules of all Executive Orders and our own set of regulations to protect our workers.

YOUR FUNERAL PROCESSION WILL BE REJECTED AT OUR GATE

WE DO NOT PERMIT:

- More than 1 family member as a witness to arrive to and enter the cemetery.
- Any gathering of vehicles or people on or alongside our property on Schuyler Avenue or the Belleville Turnpike.
- Any gathering of vehicles or people on the CVS Property or any nearby property.

We are being forced to reject any funeral home attempting to perform an interment if they are not abiding by our rules and regulations noted in the COVID-19 acknowledgment for that is required to be READ and SIGNED by each funeral home. We will not permit you to enter the cemetery even if you try to rectify the situation by clearing the vehicles/people. **You MUST make this clear to the family when making your arrangements.** If you cannot abide by the rules, we suggest you choose another cemetery for your services.

Funeral homes have been dismissing the rules and regulations and arriving to the cemetery with multiple vehicles, or permitting the family to meet and gather nearby. GATHERINGS ARE NOT PERMITTED by the Executive Order. If the cemetery sees any type of gathering or grouping of vehicles on our property we will not accept the interment and you will be turned away, even if the family leaves.

The State Police and the Kearny Police have been watching the cemetery for this type of activity. They will issue citations to the funeral home in charge, the source of permitting the gathering,

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03/30/2020

NO PROCESSIONS WILL BE PERMITTED TO ENTER THE CEMETERY

We have been working diligently to make sure we can accomodate families in the midst of this crisis revolving COVIS-19/Coronavirus by allowing interments to continue with a few rules to increase the safety of our clients, the funeral staff, and the cemetery workers. However, we are not seeing compliance from the funeral home/families, and if this continues we will be forced to close the cemetery until after the Executive Order is changed and we can be assured of safer conditions.

We have notified all funeral homes verbally, by fax and email, including a requirement for the funeral director's signature stating they understand the rules and regulations for coming into the cemetery and the limitations we have on who can attend the funeral. Unfortunately, and despite our best efforts, the funerals are still attempting to come into the cemetery with a caravan of people attempting to attend the burial services. **THIS IS NOT PERMITTED. We are only permitting a funeral director, a single family member as a witness, and a clergy member as of 03/29/2020. You MUST make it clear to the family that they are not to follow you to the cemetery.**

If any funeral comes to the cemetery followed by vehicles we will not permit access to the cemetery, and **THE INTERMENT WILL NOT TAKE PLACE**. We also do not permit people to park nearby and stand alongside the cemetery on the roadside. If there is ANY type of gathering the interment will not take place. We will not put our workers in jeopardy and we will not go against Governor Phil Murphy's executive orders.

If you cannot abide by these rules and regulations, we ask that you choose to utilize another cemetery. If you have been abiding by our rules, we thank you for your understanding and cooperation during this time.

As a reminder, if we do not have ALL PAPERWORK sent to us in advance, we will not permit entrance to the cemetery. Please inquire about making your payment in advance.

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Please fax or email the following forms for your upcoming interments:

- Burial Transit
- Immediate Need Contract
- Interment Acknowledgement
- Authorization Form
- Medicaid Forms (When applicable)

The only thing you should bring with you to the cemetery is the check for payment. When you arrive at the cemetery, if the gates are locked please call us and we will send someone to escort your procession.

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